



JSB UK and Ireland Ltd.
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JSB Headquarters
Parklaan 54a, unit 030
5613 BH Eindhoven
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T +31(0)40 251 47 53
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info@go-jsb.co.uk

www.go-jsb.co.uk

Privacy Statement JSB

JSB, a company whose business address is at UNIT 25 | Graylands Estate, Langhurstwood Road, Horsham, West Sussex RH12 4QD | UK], is responsible for the processing of personal data as set out in this privacy statement.

Contact information

info@go-jsb.co.uk

UNIT 25 | Graylands Estate, Langhurstwood Road, Horsham, West Sussex RH12 4QD | UK |, / T: +44 (0) 162 885 4565

Personal data processed by JSB

JSB conducts its business in the market of international trade in chromatographic equipment and software. We do not have consumers as our end customers and, therefore, we process mainly business data. However, personal data can be found among the business data, for instance first names and family names, gender etc. For instance, we process the personal data of our staff. Here is an overview of the kind of personal data that are processed and which may or may not be business related:

- First name and family name
- Gender
- Telephone number
- Email address
- IP address
- Location data
- Internet browser and kind of equipment
- Bank account number

As an employer, JSN is using the personal data of its staff that are required for the execution of its employment contracts with its staff.

Special or sensitive personal data processed by JSB

It is not the intention of JSB to collect data of visitors to our website who are younger than 16 years of age, unless they have been granted permission from their parents or guardian. However, it is not possible for us to verify whether a visitor is older than 16 years. We strongly recommend parents to be involved with their children's online activities in order to prevent that data about their children are collected without parental consent. If you are certain that we have collected personal data about a minor without parental consent, please contact us by sending an email to info@go-jsb.co.uk, and we will erase that information.



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What are the purposes and on which basis does JSB process personal data?

We process our personal data for the following purposes:

- To deal with business contracts
- To handle business payments
- To send out our newsletter or other commercial literature
- To be able to contact you by phone or email if required for the purposes of delivering a service
- To inform you about any changes in our services and products
- To present you with an option to open an account with us
- To be able to deliver goods and services at your designated address
- To be able to execute employment contracts

Automated decision-making process

JSB does not base a decision about matters that may have a substantial impact on natural persons on automated processing. Automated processing refers to decisions taken by computer programmes or through computer systems without human intervention, for instance a JSB staff member.

The retention period of personal data

JSB retains your personal data for a period not longer than is absolutely necessary to realise the purposes for which your data are collected. We use the following retention periods for the following set of personal data:

Personal data > 7 years after the collaboration has ended > for administrative and tax purposes.

Sharing personal data with a third party

JSB does not sell personal data to a third party but it does provide such data to a third party only if it is absolutely necessary for the performance of a contract we have concluded with you or because we must comply with a statutory obligation. We conclude a processing agreement with companies we ask to process your personal data to ensure the same level of security and confidentiality as regards your personal data. JSB remains responsible for these processing activities.

Cookies or similar techniques we use

JSB is only using technical, functional and analytical cookies that do not infringe your privacy. A cookie is a small text file stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. The cookies ensure that the website operates properly and they remember your favourite settings. Cookies help us to



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optimise our website. You can sign out the cookies by changing your settings of the internet browser in such way that your device does not store any cookies. In addition to this, you can also remove any information stored previously using the settings of your browser.

Inspection, amendment or removal of personal data

You have the right to inspect your personal data, to correct them and to remove them. In addition to these rights, you have the right to revoke your consent you may have given for processing personal data or to object against the processing of personal data by JSB and you have the right of data portability. This means that you could put in a request that we send the personal data we have of you on a computer file to you or to a different organisation of your choosing.

You may send a request for inspection, correction, erasure, data portability or a request as regards the revocation of your permission or as regards objection to the processing of your personal data to info@go-jsb.co.uk

In order to be certain that the request to inspect is made by you, we ask you to send a copy of your proof of identify together with your request. Please redact with black ink your passport photo, MRZ (machine readable zone, the zone with the numbers at the bottom of the passport), passport number and your citizen service number (BSN). This to protect your privacy. We will reply to your request as soon as possible, but at least within four weeks, against no cost.

JSB would also like to point out that you may also file a complaint with the national supervisory authority, the Dutch Data Protection Authority. A complaint can be filed using the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/>

Securing your personal data

JSB is very serious about protecting your personal data and has taken appropriate steps to prevent abuse of your personal data, its loss, unauthorised access, unwanted disclosure and unauthorised amendment. If you have the impression that your data are not properly secured or there are indications of your personal data are being misused, please contact our customer service or send an email to info@go-jsb.co.uk

Adjustment privacy statement

We reserve the right to adjust this privacy statement. We will publish any changes on this website.

JSB

This privacy statement was posted on 23-05-2018